

Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall, Fenny Compton on Monday 16th December 2024 At 7.45pm

PRESENT: Parish Councillors: Jon Dutton in the Chair, Samantha Parkes and David Johnson

IN ATTENDANCE: Parish Clerk Lydia Cox, County Councillor Christopher Kettle and District Councillor Natalie Gist

2024_12_01: Apologies

Apologies were received from councillors Emma Briscoe, Martin Birch and Roly Whear and were **accepted**

2024_12_02: Acceptance of Minutes of Previous Meeting

The Minutes of the Ordinary meeting held on 18th November 2024 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Parkes and seconded by Councillor Dutton)

2024_12_03: Declarations of Interest

Councillor Johnson declared an interest in any discussion regarding the Bowls Club

2024_12_04: Requests for Dispensation

None received

2024_12_05: Open Forum

There were no residents in attendance

2024_12_06: Matters Arising from Previous Minutes

- (i) Upper Lighthorne Primary Healthcare: District Councillor Gist attended a meeting with the ICB, County Councillor Mills and Jeremy Wright MP. Planning will be determined in Spring 2025, a temporary facility will be available by Spring 2026, and the permanent building by 2027. Timings are all on track
- (ii) Chicane on Dog Lane: One side of the chicane has now been removed to make it more accessible
- (iii) Noticeboards: Still waiting for a date to collect
- (iv) Footpath along Bear and Ragged Staff Green: No update

County Councillor Kettle joined the meeting at 20.00

- (v) Station Road footpath: A rough estimate for widening footpath from the village sign into the village has been given at c.£80,000 from the County council. Neither the county council or the parish council have these funds so different options need to be sought

Chair asked Councillor Kettle whether the facility to request traffic management proposals from the County Council regarding what could be done under railway bridge was still a scheme that existed. Councillor Kettle to find out

A resident contacted Councillor Gist regarding the mud on road outside the Compton Locks development – County council is monitoring on a weekly basis

- (vi) Streetlighting: Two streetlights on all the time (Cotters Croft, Mill Lane) and one coming on too late (Dog Lane). Clerk waiting for updates from WCC

2024_12_07: District Councillor and County Councillor Reports

Councillor Gist submitted a report which can be found in Appendix C

Chair asked Councillor Kettle about when the 40mph speed limit along Station Road/ Wharf Road become enforceable, and when will the repeater signs be fitted?

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Station Road ditch – landowner is being pursued by County Council to clear the ditch

2024_12_08: Correspondence

The following correspondence was received prior to the meeting:

(i) Residents correspondence

- Canal towpath disrepair

Response from Canal and River Trust: “I can confirm that, according to our records, this issue was reported to us in November 2023. Our Engineers and Operational team are aware of the situation, and we have included this area in our Priority Works scheme for 2025-2027. The current priority is to address the section from Wigrams to Napton and through the Napton flight, followed by Fenny Compton. However, please note that any emergency maintenance work may affect the timeline of these planned activities. Our local teams continue to monitor the condition of the towpath regularly”

- Hedgerow along High Street near Doctors surgery – damage during storm

Clerk to contact the owner to make good

(ii) Consultation – Stratford-on-Avon District Council (Public Spaces Protection) (Dog Fouling) Order 2025

- The Council will shortly consider making a public spaces protection order, effective across the whole district, to prohibit people from failing to pick up after their dogs. Public spaces protection orders are designed to tackle anti-social behaviour in public places. The behaviour which the Council is looking to prohibit has been identified as detrimental to the area, persistent and unreasonable
- The Council is required to consult or notify you of any proposals to make public spaces protection orders. The Council would value your opinion in relation to this proposed order. Should you wish to take part in this consultation, please visit the Council’s website – [Proposed PSPO \(Dog Fouling\) Consultation | Stratford-on-Avon District Council](#)
- The last date for consultation responses is 24th January 2025
- Councillor Johnson to respond on parish council behalf

(iii) For Information: National Grid requested to cut back trees and hedgerow near to electrical supply at corner of sports field – No charge to parish council

(iv) Preferred Options Version of the Part 1 South Warwickshire Local Plan (SWLP)

- Stratford-on-Avon and Warwick District Councils are working together to produce a new South Warwickshire Local Plan to cover our combined geographic area. This new local plan part 1 will ultimately set out strategic planning policies about where and how new jobs, homes and infrastructure are all delivered in the context of place-shaping and addressing climate change. The Plan has already been through two previous rounds of consultation, that is a Scoping Consultation and then a consultation on the Issues & Options relevant to the plan. This consultation will set out the Preferred Options for the SWLP area based on the evidence available to date and is informed by the previous rounds of consultation
- The Preferred Options consultation is proposed to run for 8 weeks from 10th January to 7th March 2025 and will seek the views of residents, businesses, developers, infrastructure providers, community groups and all other stakeholders on how we should plan for the future of South Warwickshire up to 2050
- In preparation for the launch of the above consultation in January, councillors are invited to a pre-launch briefing session on 17th or 19th December

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2024_12_09: Planning

- (i) The following applications have been received for consideration since the last meeting:

| Reference | Consultation Expiry Date | Address | Proposal |
|---------------|--------------------------|---|---|
| 24/03089/TREE | 2 Jan 2025 | The Croft, Bridge Street, Fenny Compton, CV47 2XY | T1 - prunus - Remove to ground level T2 - prunus - Reduce height from approx 6-7metres to 5-6metres. Crown thin by 20% T3 - fruit tree - Reduce height from 5metres to 1.2metres, to the height of the wall |

Councillors **agreed** to respond with 'No representation'

- (ii) No decisions have been received since the last meeting

2024_12_10: Financial Administration

- (i) Councillors **approved** the following payments (Proposed by Councillor Parkes and seconded by Councillor Johnson):

| | | |
|-------------|--|------------|
| DEC_24_1_SO | Lydia Cox (Dec Salary and expenses) | (434.25) |
| DEC_24_2_SO | SDC (Pension contribution Dec) | (121.77) |
| DEC_24_3_DD | Yu Energy (Street Lighting) | (260.87) |
| DEC_24_4_DD | WaterPlus (Sports Pavillion Water) | (17.29) |
| DEC_24_5 | Toolbox and grease (Reimburse R Whear) | (26.20) |
| DEC_24_6_DD | Eon (Sports Pavilion Electricity) | (23.29) |
| DEC_24_7 | Michael Mann (Grass cut and maintenance) | (1,410.00) |
| DEC_24_8 | Michael Mann (Playing field cut) | (667.80) |
| DEC_24_9 | SB Carpentry (Safety Fencing) | (60.00) |
| DEC_24_10 | Nicholas White Landscapes (Car park - deposit) | (6,120.00) |

Current Account

(9,141.47)

- (ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and agreed them
- (iii) Budget – No further changes discussed. Precept must be submitted by 24th January

2024_12_11: Updates

- (i) Report from Sports Field Upgrade Sub-Committee –

Pavilion - Handover meeting was held with contractor. Cracks have appeared in the ceiling due to people walking on the roof. These will have to be repaired in the Spring and the ceiling repainted. To prevent this happening again, the contractor will fit security spikes to the roof of the building. Unfortunately one of the doors will have to be replaced due to damage during the bad weather. The Colts have agreed to pay for this. Clerk will also look into cost of a security cage to put round the meter cupboard to prevent it being climbed on

Car park repair – To start on 6th January

Tarmac repair at hard standing area – Councillors agreed to the area being tidied up and grass scrapped off the tarmac as full repair is cost prohibitive

- (ii) Flood Prevention – No update
- (iii) Trees – No update

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- (iv) Highways – No update
- (v) Bowls club upgrade – Meeting postponed until 18th January
- (vi) Village planters – Councillors agreed to replace planters (recycled plastic?) Clerk to investigate cost
- (vii) Annual review of policies and procedures – Final few to be reviewed over Christmas
- (viii) Annual risk assessments – Church Bier, War Memorial Planters and War Memorial have all been assessed and given a 'low' risk rating
- (ix) Councillor Roles & Responsibilities – Will be reviewed at next meeting
- (x) 2025 Meeting Dates – Councillors agreed the following dates for 2025: Monday January 20th, February 24th, March 17th, April 28th (Includes Parish Meeting), May 19th (Includes Annual Meeting), June 16th, July 21st, September 15th, October 20th, November 17th and December 15th

Councillor Kettle left the meeting at 21.05

2024_12_12: Items to Publicise

- (i) Chicane on Dog Lane
- (ii) Planters
- (iii) Dog fouling consultation

2024_12_13: Future Discussion

Budget, Allotments maintenance agreement

2024_12_14: Date of next meeting

The next meeting is the Ordinary Meeting scheduled for Monday 20th January 2025

MEETING CLOSED 21.10

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Appendix A

November Financial Administration

| Balances: (See attached bank reconciliation) | £ |
|--|-------------------------|
| Traffic Management | 2,135.82 |
| Flood Relief Grant | 1,293.76 |
| Play Area Upgrade | 16,408.47 |
| Allotments | 750.00 |
| Defibrillator | 885.94 |
| Cotters Croft | 2,399.58 |
| Allocated Reserves | 23,873.57 |
| PC Balance - Budgeted expenses remaining | 9,274.03 |
| Unallocated Reserves | 25,576.91 |
| Total Balances (See Bank Reconciliation) | <u>58,724.51</u> |
| Within the following accounts: | |
| Current Account | 1,958.41 |
| Deposit Account 1 | 5,582.27 |
| Deposit Account 2 | 30,922.64 |
| 12 Month Partial Withdrawal | 10,005.00 |
| 1 Month Partial Withdrawal | 10,256.19 |
| Total Balances (See Bank Reconciliation) | <u>58,724.51</u> |
| Less Payments (See agenda item 10) | |
| DEC_24_1_SO Lydia Cox (Dec Salary and expenses) | (434.25) |
| DEC_24_2_SO SDC (Pension contribution Dec) | (121.77) |
| DEC_24_3_DD Yu Energy (Street Lighting) ▶ | (260.87) |
| DEC_24_4_DD WaterPlus (Sports Pavillion Water) | (17.29) |
| DEC_24_5 Toolbox and grease (Reimburse R Whear) ▶ | (26.20) |
| DEC_24_6_DD Eon (Sports Pavilion Electricity) ▶ | (23.29) |
| DEC_24_7 Michael Mann (Grass cut and maintenance) ▶ | (1,410.00) |
| DEC_24_8 Michael Mann (Playing field cut) ▶ | (667.80) |
| DEC_24_9 SB Carpentry (Safety Fencing) | (60.00) |
| DEC_24_10 Nicholas White Landscapes (Car park - deposit) | (6,120.00) |
| Current Account | (9,141.47) |
| Total Balances carried forward | <u>49,583.04</u> |

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Appendix B

November Bank Reconciliation

| Bank Balances | £ |
|----------------------------------|-------------------------|
| Current Account | 1,958.41 |
| Deposit Account 1 | 5,582.27 |
| Deposit Account 2 | 30,922.64 |
| 12 Month Partial Withdrawal | 10,005.00 |
| 1 Month Partial Withdrawal | 10,256.19 |
| Total Bank | <u>58,724.51</u> |
| | |
| Cash Book Balance b/f | 58,671.98 |
| | |
| Add receipts since last meeting: | |
| Bank Interest | 52.53 |
| | |
| Total Cash Book | <u>58,724.51</u> |

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Appendix C – District Councillor Report

Refuse & Recycling Collections for Christmas and New Year:

There will be no refuse, recycling or food waste collections on Christmas Day, Boxing Day or New Year's Day.

The revised collection arrangements are shown in the table below:

Normal collection date New collection date over Christmas and New Year

Thursday 26 December 2024 Saturday 28 December 2024

Thursday 2 January 2025 Saturday 4 January 2025

Thursday 9 January 2025 Friday 10 January 2025

Collections will return to normal from Monday 13 January 2025.

Please ensure that your bins are presented at the edge of your property by 6am on your new collection date.

Garden Waste Collections: There will be no garden waste collections from Friday 27 December 2024 through to Thursday 9 January 2025. Please take any garden waste to your local recycling centre.

Extra waste: Please note that no additional general waste (refuse) placed by or on top of your grey refuse bin will be collected.

If you have any additional recycling, you can place it in a box or rigid container next to your blue-lidded wheeled bin for collection. Please flatten or cut cardboard pieces no larger than 1mx1m.

Please remember to put all your food waste in your food caddies and do not dispose of any batteries or electrical waste in your grey bin (general waste).

The District Council offices are closed from 2pm on Tuesday 24 December 2024 and will reopen on Thursday 2 January 2025. The online 'report it' forms will still be available and actioned on missed bins and street cleansing issues.

South Warwickshire Local Plan: Councillors from Warwick and Stratford-on-Avon District Councils met on Thursday 12 December and approved the recommendation for a Preferred Options consultation on the South Warwickshire Local Plan.

The Consultation opens on 10 January 2025 and will run until 7 March. Details of how to take part in the consultation will be published in the new year as well as the link to the online consultation.

One of the simplest ways to respond will be online, which will be live from the start of the consultation in January until the deadline in March. Although the more traditional ways of responding via email and by post will still be available.

The Plan will cover the combined geographic area of both Councils for the next 25 years.

Once adopted the Plan will set out how both Councils ensure delivery of the infrastructure, open spaces, employment sites and homes to meet our needs up to 2050.

The plan will be the basis upon which all planning applications will be determined in a way that supports those needs and how we address the pressing issues around climate change, biodiversity, connectivity, and resident wellbeing.

The 'Preferred Options' consultation will provide a third opportunity for residents to have their say on the emerging Local Plan, following feedback from the previous Scoping (2021) and Issues and Options (2023) consultations. It is informed by a wide range of evidence that is now available to view on the South Warwickshire Local Plan website.

It will include the identification of 36 emerging housing and employment growth location options (12 potential new settlement and 24 strategic growth location options) across South Warwickshire that, based on current evidence, are considered to be suitable growth locations. Not all of these locations will ultimately be required to meet the area's growth needs and the Councils will be undertaking further analysis to conclude which locations and specific sites should form part of South Warwickshire's growth strategy.

As part of the consultation, a targeted call for sites exercise will be held specifically for the following:

- Gypsy and Traveller sites
- Commercial and Community-Led Renewable Energy generation sites
- Housing and Employment sites within the 12 potential new settlement locations

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Additionally, the consultation will set out policy directions and draft policies covering a wide range of planning matters which, once adopted, will be used to determine planning applications within South Warwickshire.

The consultation document importantly recognises that not all of the locations identified will ultimately be required to meet the area's growth needs and the Councils will be undertaking further analysis following the consultation to filter down which growth locations and specific sites should form part of South Warwickshire's final growth strategy.

You can find out more information about the South Warwickshire Local Plan at: www.southwarwickshire.org.uk/swlp

Winter Fuel Payment – Reminder

A final plea for residents who may be eligible to claim Pension Credits which may also mean that they are entitled to the Winter Fuel Payment, which has a deadline of 21 December 2024 to claim. You may make a claim for Pension Credit at any time if you think you might be eligible.

To obtain further information and make a claim you can call the Pension Credit Hotline on 0800 99 1234 or claim online at <https://www.gov.uk/pension-credit-calculator> If you require further advice or help in making a claim Citizen's Advice may be contacted on 0808 250 5715.

Community Safety

Appointment of the New Chief Constable

As a member of the Warwickshire Police and Crime Panel representing Stratford District, Natalie will be attending the Confirmation Hearing for the appointment of the new Chief Constable on Monday 16 December. The PCC has selected Alex Franklin-Smith as his preferred candidate and more information may be found by following the links here:

Information and Documents – Warwickshire County Council

New Chief Constable for Warwickshire | Warwickshire Police

Going out and staying safe

Some tips for everyone to consider how best to stay safe when going out for Christmas and New Years. This includes arranging a safe way to get home before going out and looking after the people you are going out with. Here are some useful tips:

- Ensure your phone is fully charged
- Check train stations, taxi ranks, bus stop locations and put the numbers of trusted local firms in your phone
- Make a plan with your friends before you go out and confirm how everyone will be getting home safely
- Check you have enough money to cover the costs

Make sure to avoid preloading on alcohol before going out. Preloading involves drinking alcohol on private premises before going for a night out in a pub or club and drinking more alcohol. Studies have shown that when people preload, they often drink more than expected which can lead to a number of unwanted consequences.

If you notice someone is uncomfortable with another person's behaviour, show your support by being an active bystander. It can be as simple as standing between a person to block their line of sight. Ask that person if they need any help. In an emergency always call 999.

Stratford-on-Avon District Council's CCTV team will be working closely with Warwickshire Police and local retail and licensed premises to share information about crime and anti-social behaviour including around the night time economy and suspected drink and drug driving.

Fenny Compton Railway Bridge

A resident has contacted us concerned about the amount of mud collecting under the railway bridge. We have contacted Orbit and the County Councillor to investigate this and have asked that they take appropriate action.

Cllr Natalie Gist

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Cllr Nigel Rock

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