

Fenny Compton Neighbourhood Plan Steering Group Meeting
23 May 2018, 7pm, Merrie Lion

Notes & Action Points

Present: Hilary Birkbeck (HB), John Wickenden (JPW), Michael Guest (MG), Jason Wise (JLW)

Agenda item	Description	Action
1	Apologies Cherie Southgate (CS)	
2	New Steering Group member The Group welcomed Jason Wise to the Steering Group	
3	Main survey The Group agreed Simon Purfield's comments and amendments. JPW will work on these and send to HB as soon as possible for printing. HB will arrange printing with a firm in Nottingham. HB will claim the cost back from the Parish Council.	JPW HB
4	Street representatives HB confirmed with Kate Carless that the Village Hall is booked for 30 May. A projector will be available. The Street Reps event will start at 7.15pm. MG brought a large map of the village to use as a template for the Street Reps' patches. HB will arrange for this to be copied prior to the event. MG agreed to take on the outlying settlements on the Parish boundaries – including the Wharf and Fenny Compton Hill [as called on OS map] above Tight Head. Steering Group members will each take a zone within the Parish and be responsible for managing the zone's Street Rep volunteers. The aim is to get as many responses as possible. MG will divide the Parish up into roughly equal zones of 50-60 properties and circulate to Steering Group prior to the meeting. JPW to send MG 2017 Street Rep maps from Drop Box to help with this task. The list of volunteers from the February meeting is not available until Cherie returns home a few days before the event. MG has promoted the event to the Parish Council and is confident that some members will attend. The PC website is advertising the event. JLW agreed to promote the event on Facebook. HB will create posters to publicise the event in the village notice boards, shop and pub. Also consider posters on bus shelters. The Group agreed that JPW's presentation was fine for the event.	HB HB MG ALL MG JPW JLW HB
5	Date of next meeting Street Reps event Wednesday 30 May 6.30pm in the Village Hall – with enough time to set up before the event starts at 7.15pm.	ALL