

Fenny Compton Neighbourhood Plan Steering Group Meeting

9 January 2017, 7.30pm, Merrie Lion

Notes & Action Points –

Present: Derek Carless (DC) (in the chair), Michael Guest (MG), Gareth Joyner (GJ), Sarah Phillips (SP), Roly Whear (RW), Rolf Schubert (RS), Hilary Birkbeck (HB), John Wickenden (JW)

1. Introductions and round table
2. Steering Group formation

DC - the parish council is the qualifying body and carries overall responsibility for the neighbourhood plan. The parish council has delegated the work to this steering group and DC and MG will provide the communication links between the parish council and steering group.

MG - the PC has funds allocated to parish plan projects which could be used for the neighbourhood plan. There are also funds earmarked for traffic management which could be used to fund traffic surveys. Permission will be sought at the next parish council meeting. This will cover any early costs incurred and in due course, grants can be applied for.

The group agreed to continue to meet at the Merrie Lion at 4 weekly intervals.

Sue Hayward and Rebecca Griffiths also expressed an interest in joining the steering group, but weren't able to attend tonight. HB to contact both. **Action HB**

It was agreed that we should write a mission statement and use this in our publicity.

All to give thought to what this should be

3. Steering group member skills round table

Members revealed a range of useful skills, attributes and interests: design, architecture, data analysis, excel, event management, project management, retired (free time), local flooding/drainage knowledge, surveys, admin skills, sales, funding, consultations, survey design, engineer, stats, problem solving, use of language and comms, countryside and agriculture

4. Roles and tasks

The group discussed the chairmanship role, and DC was proposed and elected. HB was proposed and elected as vice-chairman. Other roles:

JW agreed to take notes and action points at the next meeting. RW also agreed to help in this area.

MG agreed to take on grant applications in due course

It was agreed that we need a social media presence and that we should look outside the group for a someone suitable. MG agreed to contact Julian Leslie to ask whether someone in the scout group might be interested in taking this on. **Action MG**

We also need a website or pages on the parish council website. HB agreed to investigate website providers. **Action HB**

5. Surveys and consulting the parish

It was agreed that these areas all need to be covered: general parish survey, housing needs, young people, traffic, habitat/environment/historic features, business, infrastructure and landowners for development sites.

These surveys need to be efficiently structured to avoid bombarding residents haphazardly. It was agreed that Matthew Neal or a colleague familiar with survey structure should be invited to the next meeting. **Action DC**

Additionally, SP agreed to start looking at this area. **Action SP**

The importance of street champions in encouraging residents to complete and return surveys was discussed and agreed. So far, in addition to the steering group, these volunteers have come forward and could help in this way:

Hugh Cryer – The Slade/Dog Lane

Guy & Wendy L'Estrange – Grants Close

Brian Peers – Church Street

Julia Squire – The Slade

Michael Bosman – Avon Dasset Road

Chris & Sophie Revitt – Church Street

Dave & Jo Johnson – Fieldgate Lane

Jenny Kelley – Bridge Street

There are clear gaps: Cotters Croft, Manor Court, Station Road, Berry Meadow, The Readings, Meadow Way, Thompsons Field, Squire Place and outlying properties e.g. The Tunnel, The Wharf, Wharf Road and the area around Hill Farm and Avon Dasset Nursery. Consideration also needs to be given to residents at the marina and in the mobile homes at the nursery.

RS agreed to contact Dave Miller and Carl Jelfs. **Action RS**

Ian Hartwell was suggested for Thompsons Field. **Action DC/MG**

Martin Birch was suggested for Cotters Croft. **Action SP**

It was agreed that at the next meeting, we will plot the street champions and workout if there are further gaps.

6. Next meeting – it was set for 7.30pm on Monday 6 February at the Merrie Lion