

The minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 17th 2019 commencing at 7:45pm.

Present: Jon Dutton in the Chair, Michael Guest, Derek Carless, Sam Parkes, Roly Whear, Alan Payne, Cllr Bob Stevens, Cllr Nigel Rock and Parish Clerk Lisa Andersson.

1. **Acceptance of Apologies:** Cllr Nigel Rock sent apologies as he was going to be late arriving. Ian Hartwell, who is unable to attend due to work commitments.
2. **Minutes of The Previous Meeting:** Michael Guest, seconded by Sam Parkes, proposed acceptance of the Minutes of the Annual Meeting of the Parish Council held on the 20th May 2019, and Alan Payne, seconded by Roly Whear proposed acceptance of the Minutes of the Parish Council Meeting held on 20th May 2019.
3. **Declaration of Interests:** Roly Whear declared an interest in any issues relating to the allotments.
4. **Dispensations:** None.
5. **Open Forum:** None. There were no members of the public in attendance.
6. **Matters Arising:**
 - a) **Traffic and Speeding:** Derek Carless has received a complete brief from the previous councillor dealing with this issue and will be following up on any outstanding items.
 - b) **Defibrillator at Doctors Surgery:** No further updates.
 - c) **Resident: Bench on The Slade needs repairing:** The Clerk has requested a service provider to remove the old bench on the Slade. A local family has come forward who are keen on donating a new bench for The Slade. The PC will liaise with the family to ensure the bench that is installed is suitable and meets relevant safety standards.
 - d) **Zurich (tree issues):** The Clerk has forwarded the tree report to our regular service provider, who shall give feedback and a quotation as relates to all work that potentially requires doing.
 - e) **Slade Green:** The Clerk has made contact with Western Power, who assures her that the Green has in fact already been reseeded twice, but hasn't taken, and they will undertake to reseed again shortly.
 - f) **FCPCC:** The Clerk emailed the FCPCC to notify them that the PC had no legal powers to be able to give a grant towards maintaining the graveyard (old).
 - g) **PCC Road Safety Fund:** As this grant required a fully costed proposal, the time scale given did not allow for this to be completed, so the PC had to pass on this opportunity. It is hoped that in future any funding opportunities will be brought to the PC's attention sooner.
 - h) **HS2:** The Clerk has now obtained more information in order to be able to sign up for these updates.
7. **Correspondence:**
 - a) **Andrew Saunders:** Is busy reviewing the work required to be done on the trees on PC owned land, and will revert with a formal quote.
 - b) **Ian Hartwell:** The clamps for the broken swings in the playground will cost around £240 to replace. These swings also ideally need new seats.
Action: Clerk to see if she can find cost to replace both swings.
 - c) **Resident:** Complaint regarding parking near the Co-Op. The Clerk has been liaising with the relevant authorities to see what can be done to improve the situation.
 - d) **Ian Hartwell:** Grass cutting issue with Orbit. Cllr Rock promised to look into this

problem.

e) **Clerk:** Clerks' resignation. The Clerk has given the required 3 months' notice, and will finish up at the end of September 2019. The PC has asked the Clerk to place advertisements on the noticeboards and on the website, and to notify WALC and request they place the vacancy on the relevant page on their website.

8. **Planning:**

a) **Application(s) reference: 19/01314/FUL:** Replacement windows. Trotties Cottage, Dog Lane. No objection as long as the windows are in line with the design statement.

b) **Application(s) reference: 19/01174/FUL:** New extensions to the existing residential property to create an additional bedroom and bathroom on the first floor; a new dining room; and a new entrance on the ground floor. 13 Northend Road. For information only, as this is just an amendment/additional details.

c) **Notice of Decision: Permission with Conditions: 19/00803/FUL:** Removal of roof of existing garage and abutting car port and replacing it with a tiled, pitch roof. Field Gate, Mill Lane.

d) **Notice of Decision: Consent Granted with Conditions: 18/02196/LBC:** Installation of internal secondary glazing to windows in the front and rear elevations. Change the dormer casement design and French door design to the rear elevation. Old Toft, Bridge Street.

e) **Notice of Decision: Consent Granted with Conditions: 19/00712/FUL:** Extensions and alterations including: Remodel of internal kitchen and utility; Single Storey extension and glazed link forming sun room and boot room; Two storey extension forming shower room and ensuite; Extending existing outbuilding to form new gym and garden store; New oak framed car port/store; New front entrance porch; Alterations to existing window layouts; Re-render of rear existing property. Harefield House, High Street.

f) **Appeal Decision: Application Ref(s): APP/J3720/W/18/3214028:** Land West of Avon Dassett Road. Appeal dismissed. The PC had some reservations regarding the wording of the decision, and Cllr Rock said he would look into the legality of the draught built up area boundaries, and what the PC need to do to make these boundaries definitive when it comes to applying them to planning applications.

g) **Compton Buildings:** Update on progress. Homes England are looking for a developer to finish the project.

9. **County and District Councillors Report:**

See Appendix 1 for Cllr Bob Stevens' report and Appendix 2 for Cllr Nigel Rocks' report. The inclusion of this report as an appendix does not assume that the PC agrees with all points mentioned in the report, it is merely a copy of the report given at the meeting.

The PC asked that Cllr Rock look into the issue regarding the incorrect boundary for the land next to the doctors' surgery.

10. **Finance:**

a) *Agreement of Payments/Signing of Cheques:* Payment for invoices was agreed and then presented for payment.

b) *Bank Reconciliation and Finance for the Meeting:* The various bank balances were reported on to the Parish Council as noted below, and the bank reconciliation checked against the current bank statements and signed off by Michael Guest.

Bank Balances 17th June 2019

Commuted Sum on Deposit	£ 910.15
Deposit Account	£ 27779.92
High Interest fixed term deposit	£0.00
Current Account	£ 9048.85
Partial Withdrawal High Interest Deposit	£10,000.00

Transfers

Business to Call Account	£7,500.00
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Interest Income Included In Bank Balances

June

Business Call Account	£0.08
Commuted Sum	£1.49

Cheques Paid Since Last Meeting

2210 Utility Warehouse	£12.57
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Cheques Requiring Payment

1) 2211 Lisa Andersson: Clerks' Expenses	£8.99
2) 2212 MW Jones: Grass cutting and Landscaping	£520.00
3) 2213 Avon Planning Services Ltd: NP Expenses	£810.00
4) 2214 WJ Robinson: Auditors Fees	£105.00
5) 2215 Frank Mann Farmers: Grass cutting	£379.20
6) 2216 E.On: Street Light Electricity	£222.31
7) 2217 Water Plus Ltd: Pavilion Water	£10.98
8) 2218 Roger Frogley and Sons Fencing Ltd: Allotment Fencing	£4938.00
9) 2219 WALC Training	£60.00
10) 2220 WCC Pension Fund: Pension Contributions	£97.85
11) S/O Staff Salary	£313.47

Payments Received

Hugh Cryer: Paid for village map	£10.00
HMRC: VAT refund	£2364.14

Derek Carless, seconded by Michael Guest, proposed acceptance of the financial statement, which was **agreed by all**.

c) Internal Audit: The Parish Council has reviewed the finding of the Internal Audit Report, and the acceptance of this report was proposed by Sam Parkes, and seconded by Michael Guest, and agreed by all.

11. Updates:

a) Flood Prevention: The village held up really well during the recent heavy rains. A meeting has been held to reconstitute the group. Some key contacts within the County Council have been away on holiday, and so there has been no further update from them. A three year maintenance plan has been agreed on.

b) Playing Field/Play Equipment: The dog bin lid has still not been repaired by Street Scene.

Action: Clerk to contact Street Scene and complain that this issue has still not been rectified. The Clerk shall escalate this issue.

It was agreed to get quotes to replace the faulty swings in their entirety, so that the best course of action would be made based on all possible options.

Action: Clerk to see if the original costings for the swings is on file in order to see what they cost to install (to give the PC a ballpark figure to work with).

Regarding the proposal for a café in the sports pavilion, the Chair got a quote for replacing the roof and removing the asbestos. The total cost would be approximately £9000. The PC need to consider whether it is worth spending this much money (which they currently don't have the funds for) on this old structure, based on the unguaranteed prospect of the pavilion being rented out to the proposer of the café. As yet there has been no real clarification on who the owner is of the access road behind the sports fields.

Action: The Clerk is to pursue the road access further (for the access to the sports field and pavilion, and copy in Cllr Stevens on the correspondence.

c) Neighbourhood Development Plan: The plan has gone out for rewriting and redrafting. This shall hopefully be complete by the 25th June. It is proposed to hold a village briefing on the last Saturday of July, where the headlines of the plan will be available for viewing and comment. The school playing field has been registered as a local green space. This still needs to be approved by Warwickshire County Council.

d) **Allotments:** The allotments are up and running. The fencing has been done (with a few items still to be completed). One of the ditches behind the new allotments has been filled in by a resident without consent from the relevant authorities. This is cause for concern with regards to the drainage in the area. This was done, after the developer had cleared the ditch.

Action: Alan Payne to contact the relevant authorities to discuss whether this would be an enforcement issue.

e) **Highways:** The tree on the Slade that is overhanging the electric wires – the Clerk has notified Highways, and they say that all these are normally dealt with by the electricity board.

Action: Clerk to contact the electricity board to notify them of this issue.

The issue with the pole in the drain on the corner of Memorial and High Streets has not been resolved as yet. Highways are trying to get it sorted out.

Action: Clerk to follow up with Highways on this issue.

f) **Street Lighting:** The light closest to the Wharf is still not functioning in spite of the Clerk continuing to follow up with the service provider. The light lens on number 1 High Street – the Clerk has ordered this to be replaced (new apparatus), as the current apparatus is out of date so it could not simply be replaced. Estimate cost £350 plus VAT. The new pole and apparatus on Dog Lane and the 2 concrete columns being replaced on Bridge Street have been ordered.

g) **GDPR:** Sam Parkes has put together the Privacy Policy for the PC. This shall be forwarded to all councillors for review and comments, and be discussed at the next meeting.

h) **Traffic:** Derek Carless has the list of people who volunteered for Speed Watch, but he's still trying to get a training date from the relevant authorities.

12. **Fenny Compton Parish Council Risk Assessment:** A checklist of items has been made, and the frequency required (by item) for checks was noted, as well as the person responsible. This document shall be forwarded onto councillors for checking.

13. **Fenny Compton Parish Council Continuity Plan:** The acceptance of the revised Business Continuity Plan was proposed by Sam Parkes and seconded by Roly Whear.

14. **Items to Publicise:**

a) Clerk vacancy.

b) Completed allotments.

15. Items for Future Discussion:

a) Vacancy.

16. Date of Next Meeting: 15th July 2019.

The meeting closed at 21:23.

Appendix 1 -

County Councillor Bob Stevens' report:

Fenny Compton Parish Council WCC report June 2019

General

After Mays local elections I have spent the last few weeks attending village and Parish AGMs, Carnivals, fetes in the 11 villages that comprise the Feldon division. I look forward to visiting Fenny Compton when a suitable village event takes place.

On the 31st May I took the new Director of Highways (Mr Scott Tompkins) for Warwickshire County Council on a tour of the Division. Scott, who is an American by birth, comes to us after 18 years in Gloucestershire highways The grass verges had just had their first(of 3) cuts –“Your Lucky” says Scott “ in Gloucester we only did one” he agreed that, in some places, the verges were in need of attention. He asked about gritting routes stating that “In Warwickshire you do nearly 45% of the roads In Gloucestershire we only managed 25%” He is in the process of finalising his departments Officer structure which I will forward onto your clerk with the relevant contact names. The County Highways will benefit from once again, having an experienced Highways Engineer in charge.

HS2

The early works are nearing completion and the contractors are commencing some preparatory works in particular connected with the Tunnel boring machine. The heave trials in Wormlieghton are finally getting underway and I visited the site with the Contractors last week. I have been appointed as Cabinet adviser on HS2 matters and will be working to get better and more accurate communications re HS2. I am also aiming to get the three District councils who are affected to accept their responsibilities and to appoint a dedicated officer as a point of contact. The community forum on June 12th was attended by County council officers responsible for traffic diversionary routes as well as HS2 and their subcontractors. It was a lively meeting. The authority delegated to HS2 via the hybrid Bill continue to drive large holes through the recognised planning process and its accepted restrictions (e.g. Hedgerows!).

Public Health

Whilst we await the Governments White paper on health and Social care the public Health department, led by the new temporary Director of Public health and the recently appointed Director of adult and children social care are working together to highlight the need for healthy living in the community. Dementia, obesity, exercise and mental health are top of the list of long term concerns that are being highlighted. As parish Councils you can do your bit by encouraging activities for the young (Walking, use of sports fields, etc.) and tackling loneliness by encouraging Social activities for single elderly residents. Environmental health is the remit of the District Council although I find it hard to differentiate it from Public health – another argument for unitary Authorities!!

Grants

There are still pockets of money around for small grants for community benefit. When I hear of them I forward details to your clerk. My community grant closes at the end of the month, although there may be a second round if there is anything left in the pot. And a delegated highway budget which closes at the end of August is still available for small schemes not already covered by the county's main highways budget.

I will be at your meeting this evening and can answer any further questions then. Looking ahead I am likely to be missing your meeting next month.

Bob Stevens

County Councillor Feldon Division

Appendix 2 –

District Councillor Nigel Rock's Report:

The District Council has held its first full meeting. The Leader and members of the Cabinet have been appointed, as is normal. These are all elected councillors from the controlling (Conservative) group. At Stratford Council, the professional staff report to joint chief officers. On 29th May one of these two Executive Directors, Isabel Edgar-Briançon, resigned without returning from leave, which was unexpected for most councillors. She will be taking up a senior post at Reading Council. It is presently unclear what effect this will have on the structure of the Council and in turn, the residents of the District through the delivery of services. Interim management arrangements for the Council are being made. You may have seen in the national press speculation about allegations that have been made of conduct and culture within the Council over the preceding six months relating to this resignation. As a result, an independent investigator is being appointed to look into these matters.

Locally, I have attended briefing sessions on HS2, disruption from which is starting to become more apparent. I, and the adjoining member for Long Itchington and Stockton, convened a meeting with Stratford Council planning Officer Victoria Chadaway who has recently been appointed as the coordinator at the District Council. (The line of the route in Stratford District lies mostly within these two Wards, with a short section in Southam South Ward). We raised concerns about the methods of enforcement of compliance by HS2 with the permissions conferred by the Acts of Parliament. At present, there have been specific issues about the removal of nesting sites and conformance with the wildlife and countryside acts, although we are told this is being monitored. There is a complaint line 08081 343 434 although I think that this may not be that effective, as this number is HS2 themselves, and it is likely to be difficult to find to the right person in the organisation. I understand that work on the Wormleighton cutting is to start soon.

I am pleased to see that WCC have created a sub-portfolio holder post to co-ordinate HS2 affairs across the County and that Cllr Bob Stevens has been appointed to that post.

The Compton Chronical made a typographical error in transposing the election figures within my report. Although the percentages were correct the number of votes was incorrectly stated. I am told they will be correcting their error next month. The correct numbers are as below:

Emilia Fletcher (Conservative)	394	(37.2%)	
Zoe James (Green Party)	127	(12.0%)	
Nigel Rock (Liberal Democrats)	539 Elected	(50.8%)	

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