

The minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 15th October 2018 commencing at 7:45pm.

Present: Jon Dutton in the Chair, Michael Guest, Sam Parkes, Neil Andrew, Ian Hartwell, Cllr Bob Stevens and Parish Clerk Lisa Andersson.

1. **Acceptance of Apologies:** Cllr Chris Williams.
2. **Minutes of The Previous Meeting:** Neil Andrew, seconded by Sam Parkes, proposed acceptance of the Minutes of the Parish Council Meeting held on the 17th September 2018.
3. **Declaration of Interests:** Sam Parkes declared an interest in 13 (e).
4. **Dispensations:** None.
5. **Open Forum:** None. One member of the public present.
6. **To receive written applications for the office of Parish councillor and to Co-opt a candidate to fill the existing vacancy:** There was the only applicant. The Chair gave the applicant 5 minutes to address the Parish Council in order to present his reasons for wanting to join the Parish Council, and to make reference to the skills they could bring to the PC as a councillor. The Chair thanked the resident for his application and attendance at the meeting. The applicant left the meeting at 19:57.
7. **Matters Arising:**
 - a) **Defibrillator:** 5 residents attended the defibrillator awareness training in the Village Hall. Cllr. Parkes felt the session went well, and believed that those in attendance benefited from the training.
 - b) **Traffic and Speeding:** Cllr Andrews met with the local representative for Community Speed Watch. It was confirmed that although the speed survey had been done in the village, the complete report would not be shared with the PC, and that the results showed that speeding in the village was within 10% speed limit – which falls within the accepted limits set. Cllr Andrews pointed out that although the results show an average that is below the accepted limits, that does not mean that there aren't individuals driving at excessive/dangerous speeds through the village, and noted concern over how this issue could be dealt with. There was no definitive answer to this. The representative also made mention that you could not use the apparatus to monitor speed in a 20mph zone – which is outside the school – the area causing most concern. Cllr Andrews is now awaiting dates available for training volunteers – once these have been received, he will be in contact with all those who have shown interest in volunteering to help with this initiative.
 - c) **Emergency Plan:** Cllr Guest is currently working on the template.
 - d) **Defibrillator at Doctors Surgery:** Cllr Parkes received the information regarding previous funding from the Clerk, and will proceed to complete the paperwork required to apply for funding.
 - e) **Indolighting:** The Clerk has had a response from the contact who can provide a quote for installing the lighting, and now awaits a quotation.
Action: Clerk to follow up on quotation.
 - f) **Resident:** The Clerk has notified the resident that the cost of having the tree

assessed is £300, and the quotation for removing the tree was £400 and that the PC currently do not have the budget to proceed, but will monitor the situation.

g) **RosPA:** The PC await the report from RosPA.

h) **Resident:** Tree root lifting pavement and growing towards the resident's barn (Cnr of High Street and Memorial Rd). Highways will fix the pavement and will monitor the tree.

i) **SDC:** Disused Quarries. Please notify them of any in our area.

Action: The Chair to contact specific residents to check if there are any in our area.

j) **Resident:** Footpath issue with fields on top of Mill Hill. The Clerk reported this issue on the Public Rights of Way link.

k) **Resident:** Application for current vacancy on the Parish Council. The Clerk had emailed the applicant and had a received the completed application form. This issue is on the agenda tonight.

l) **Resident:** Requested that the hedge at the end of Berry Meadow be trimmed back. One of our service providers has been and tended to the hedge. We await the invoice for payment.

Action: The Clerk to check if the work is complete.

It has also been reported that there is an over-hanging tree on near the substation to the right of the doctors' surgery.

Action: The Clerk to request Highways to take a look at this.

m) **Resident:** Cotters Croft Grass complaint. A request has been received from a resident in Cotters Croft for the PC to take over the cutting of the grass verge adjacent to their home. Until recently the resident has maintained the verge, but does not feel it is their responsibility. The PC believe they are not responsible for this land.

Action: The Clerk to contact Highways to see if they are responsible for the area.

n) **Resident:** Kissing gate at the back of Cotters Croft is in a state of disrepair. Brian Peers has said that he is prepared to do the repair work necessary, if the PC cover the cost of the materials required. It was suggested that perhaps the kissing gate be removed and just the posts left in place. The PC thought that residents should be asked before this was done.

Action: Chair to check with residents near the kissing gate if they would be happy to have the gate removed.

o) **Resident:** Hedge to the rear of Cotters Croft (near The Lankett) needs cutting back. This appears to have been done.

8. Correspondence:

a) **Resident:** Bench on Avon Dassett Road needs repairing.

Action: Cllr Guest will go and look at the bench and see decide on a course of action. The Clerk to check with Highways what the cost of replacing a bench would be.

b) **Farnborough Resident:** Enquiry as to whether they could be put on the list for the allotments.

Action: Forward on to Allotments group.

c) **Future Fenny Resident:** Driveway & Planning Permission in Fenny Compton. The PC could not comment until they had the planning application with all of the details.

d) **Clare Lucey:** Land at Station Road. The PC have already made their response to the relevant planning application, and do not feel that it would be necessary to meet with the applicant to discuss further.

e) **Future Fenny Resident:** Planning question from new resident. The PC do not feel they need further information on this issue, as they have already responded to the application.

f) **Resident:** Village Hall light. The Parish Council would prefer to maintain the existing light.

g) **Access to Allotments:** Residents of the new development on Ridge Way, are concerned about how the allotments will be accessed.

Action: Chair to forward the concern onto the allotments group.

9. Planning:

a) **Notice of Decision: Approval: Application Reference No: 18/01598/REM:**

Application for the approval of reserved matters (Access, Appearance, Landscaping, Layout and Scale) for the erection of one dwelling (pursuant to 17/01544/OUT). Land Adjacent Studfields, Wharf Road.

b) **Application(s) reference: 18/02195/FUL:** Install secondary glazing to selected windows to the front of the property. Install wooden double glazed windows to selected windows at the rear of the property. Replace glazed French patio door, with a wooden double glazed equivalent. Install solar panels to the rear roof. No representation.

c) **Application(s) reference: 18/02196/LBC:** Install secondary glazing to selected windows to the front of the property. Install wooden double glazed windows to selected windows at the rear of the property. Replace glazed French patio door, with a wooden double glazed equivalent. Install solar panels to the rear roof. No representation.

10. County and District Councillors Report:

See Appendix 1 for Cllr Bob Stevens' report. There was no report from Cllr Chris Williams this month, as he was unable to attend the meeting due illness.

The inclusion of this report as an appendix does not assume that the PC agrees with all points mentioned in the report, it is merely a copy of the report given at the meeting.

11. Finance:

a) *Agreement of Payments/Signing of Cheques:* Payment for invoices was agreed and then presented for payment.

b) *Bank Reconciliation and Finance for the Meeting:* The various bank balances were reported on to the Parish Council as noted below.

Bank Balances 15th October 2018

Commutated Sum on Deposit	£3,059.12
Deposit Account	£29,316.59
High Interest fixed term deposit	£0.00
Current Account	£2,149.54
Partial Withdrawal High Interest Deposit	£10,000.00

Transfers

Business to Call Account	£5,000.00
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Interest Income Included In Bank Balances

	October
Business Call Account	£0.12
Commuted Sum	£0.94

Cheques Paid Since Last Meeting

None

Cheques Requiring Payment

1) 2133 MW Jones: Landscape Maintenance	£520.00
2) 2134 Utility Warehouse: Pavilion Electricity	£15.04
3) 2135 Frank Mann Farmers: Mowing	£283.20
4) 2136 SSE: Streetlighting	£183.54
5) 2137 Lisa Andersson: Clerk's Expenses	£21.79
6) 2138 FC Village Hall: Hall Hire	£8.00
7) 2139 Water Plus Ltd: Pavilion Water	£16.15
8) 2140 WCC: Staff Pension Contribution	£73.44
9) 2141 Frank Mann Farmers: Mowing	£434.40
10) S/O Staff Salary	£296.59

Payments Received

Precept	£12067.50
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c) Budget Preparation: The Clerk advised councillors to start thinking of any items they need to be added into next years' budget.

Michael Guest, seconded by Derek Carless, proposed acceptance of the financial statement, which was **agreed**.

Councillor Bob Stevens left the meeting at 9:07pm.

Vacancy: No member of the PC proposed that the application be accepted, therefore the application was declined.

Action: Chair to compose a response to the applicant which the Clerk will forward on to the applicant.

12. Updates:

a) **Flood Prevention:** The replacement for Barry Ridgeway has not been in contact with Cllr Guest as yet. The fencing around the apparatus is in need of attention. Cllr Carless will take a look at it and see what needs doing.

b) **Playing Field/Play Equipment:** No further update on the proposal from the café owner.

The Clerk is struggling to find a suitable contractor to deal with the structural survey of the play equipment.

Action: Clerk to continue to follow up on structural survey of the playground equipment.

The most recently completed playground safety check lists have been received and shall be filed for record keeping purposes.

We await the report from RosPA from their recent inspection of the playground

equipment.

The hornets at the pavilion have vacated the premises.

The Chair will contact the previous cricket club members to discuss the removal of the old disused cricket equipment.

The rubber flooring in the play area is lifting on the edges. It was agreed to see RosPA's recommendations in regard to this issue and react accordingly.

The area is needing some weeding and cleaning up – the Clerk has requested one of our service providers to see to this.

c) **Neighbourhood Development Plan:** The PC has been awarded a grant of £5205 to fund the NP. This is subject to completion of due diligence. This money should take the NP to the writing of the NP. All material should be available by then to write the plan. The grant money needs to be spent before the end of the financial year, or it is lost.

Action: The Clerk to advise Cllr Guest when the money is deposited.

d) **Allotments:** The hard standing area at the back of the site has been cleared. The lease will now be progressed (it has already been signed). The water will then go in. The land will need ploughing. How this will be achieved is still unclear. The lease will need to be registered with the land registry. We will try to do this online. The maintenance agreement needs to be finalised.

e) **Highways:** Highways reported that they cannot test the water in the pot holes to ascertain the origin of the water. They were still pursuing this issue to try to sort out the underlying problem.

The Clerk had requested the hedges to be cut back by the 30mph signs.

It was reported that the hedge on Station Road leading out of the village (near Thompsons Field) need cutting back.

Action: Clerk to notify Highways.

f) **Street Lighting:** The quote for the new pole on Dog Lane is still outstanding. Brook Street Light is fixed, number 3 Bridge Street and number 1 Manor Court have been reported as faulty.

g) **GDPR:** Cllr Parkes has met with the Clerk. It has been proposed that the Clerk get a quotation for a shredder, to safely shred any sensitive documentation. It was agreed that the Clerk should dispose of any unnecessary documentation, and file any remaining documentation in the filing cabinet that is to remain locked. Passwords should be kept in the fire safe in the village hall.

Action: Clerk to get a quote for a good shredder, and start going through paperwork to ascertain what needs to be kept, and what can be safely discarded. The Clerk is to find out how to encrypt the laptops' hard drive.

13. **Fenny Compton Parish Risk Assessment:** Safety check lists for the playground were received for the past month.

14. **Items to Publicise:**

- a) Feedback on defibrillator training.
- b) Speed watch training dates

15. **Items for Future Discussion:**

- a) Budget
- b) Recruitment drive.

16. **Date of Next Meeting:** 19TH November 2018.

The meeting closed at 9:34pm.

Appendix 1 -

District Councillor Bob Stevens' report:

Fenny Compton Parish Council - WCC report October 2018

General

In last month's report I highlighted the proposed change to the management structure of the departments in the County council. An interim structure has now been put forward and is subject to agreement by the full council tomorrow (October 16th). This will require more modifications when David Carter (Joint managing director) retires in May. I believe we will be (Rightly) returning to a one Managing Director (Chief Executive) model. There have been a number of senior officers who are taking early retirement and/or leaving to move to a promotion with other authorities. There will also be a few changes in job roles at other levels in the council. The replacement for Barry Ridgeway (Flooding) is Mr Kevin Bloup to whom I have spoken and will be in contact with you shortly. I will keep you informed of any relevant new contacts as they are finalised. I am pleased to say that a recent report to the cabinet confirmed that the council's finances were in a sound state and the streamlined services were enabling the council to achieve its 3 year budget programme which ends in 2019. A new programme and budget is presently being formulated to meet envisaged income. A recent decision by West Mercia Police to terminate the strategic alliance to work with Warwickshire was confirmed last week. The reasons are not known but the alliance has saved in the region of £35million between the two forces which has been put into front line policing. Under the agreement I understand that most of the extra cost and cost of withdrawal has to be borne by West Mercia.

HS2

There have been a series of community meetings at various levels to update communities on the progress with HS2's contractors enabling investigations. At the time of writing this report (October 13th) there are no agreed dates for any road disruptions although discussion with WCC, Police Fire, Transport etc. are taking place to meet the requirements of the main contractors with minimum disruption. Road closure notices will be for longer than needed and I am asking that roads be kept open with traffic lights as far as is practicable. The biggest one locally is the supply of an electrical supply to the large Tunnelling machine for the 2 tunnels between the Polo grounds and Offchurch. This will entail running a cable from Bishops Itchington to Ufton. The first boreholes and subsequent road disruptions are expected in November but the precise areas have yet to be finalised. The boring machine itself is expected to be working by mid-2020. To give an idea of how flexible the planning phase is, a large bore hole at Wormlieghton expected to start in May has yet to be started! Meetings with parishes and public at various locations will continue but with four main contractors and HS2 all involved getting a common story is proving difficult. There's a drop in

event in Southam library tomorrow at the end of the day they fall back on the Hybrid Bill, the act of Parliament and their powers therein.

Schools

This year all those who applied in time got the school place they were entitled to. There are occasionally problems with “late” movers into the area as some year group classes are already full. Southam College is expecting a new sports hall to be completed by September 2019 there is a long way to go on this! Otherwise secondary provision in Warwickshire and specifically within the Feldon Division continues to be very good. Other than siblings of existing students the numbers of new students from out of county are reducing significantly.

Budget pressures

Both Adult and children’s services continue to create Budget pressures. Specifically children safeguarding and Fostering as well as a significant increase in mental health problems. The fire service whose final inspection report is still awaited, is also experiencing increased budget pressures due to an increase in Road traffic Accidents. The highways department is being contained within its reduced budget but reduced staff numbers is leading to lower priority work taking longer.

Local Issues

A well-attended (30) community forum was held at Stockton. Amongst the topics was Mental Health and Dementia, the police issues and a scheme to save on electricity bills as well as HS2. The next community forum is planned for December.

The community grants for Feldon was oversubscribed (£11,000 for a £6,000 amount) and the highways delegated budget applications is presently being costed.

Most villages are Remembering the events of 100 years ago with concerts, Church Services and lighting beacons at 7PM on 11/11

Bob Stevens