

The minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 17th September 2018 commencing at 7:45pm.

Present: Jon Dutton in the Chair, Michael Guest, Sam Parkes, Neil Andrew, Ian Hartwell, Cllr Bob Stevens and Parish Clerk Lisa Andersson.

1. **Acceptance of Apologies:** Derek Carless and Cllr Chris Williams.
2. **Minutes of The Previous Meeting:** Michael Guest, seconded by Sam Parkes, proposed acceptance of the Minutes of the Parish Council Meeting held on the 16th July 2018. Ian Hartwell, seconded by Sam Parkes, proposed acceptance of the Minutes of the Extraordinary Parish Council Meeting held on the 3rd September 2018.
3. **Declaration of Interests:** Sam Parkes declared an interest in 12 (e).
4. **Dispensations:** None.
5. **Open Forum:** Two members of the public were in attendance to discuss planning application 18/02516/OUT. The following issues with the planning application were mentioned: 1) There is a public footpath which cuts directly through the proposed plan – the applicant states that this footpath is unused, but this was thought not be the case. 2) The application states that the gate on the roadside is used as access, but this gate is not operational and cannot be utilised. 3) There are known flooding issues in this area, and should this area be developed it would certainly serve to make matters worse during times of potential flooding as this entire area is a flood plain. The outlying plan does not seem to include any flood alleviation. 4) The SHLAA has indicated that this land is not considered deliverable for development. 5) It will be another lost piece of green land within the village. 6) No archaeological report has been done as yet. 7) It is not within the built up area boundary. 8) It is yet another 5 houses that are not required as we have exceeded the current requirement (once Compton Buildings is built).
Based on the points raised it was proposed that the Parish Council object to the application.
6. **Matters Arising:**
 - a) *Defibrillator:* There will be a defibrillator awareness talk at 7pm on the 15th October (prior to the start of the next PC meeting).
 - b) *Traffic and Speeding:* A meeting has been planned to discuss possible sites for speed watch.
 - c) *Tree Squire Place:* The tree work has been completed, and the hedges have been tidied.
 - d) *Emergency Plan:* Keys and the template for the emergency plan have been obtained. Cllr Guest is working through the template currently.
 - e) *Defibrillator at Doctors Surgery:* Cllr Parkes has been working through the documentation and needs to know if the PC have had previous funding from the Big Lottery Fund.
Action: The Clerk to find out if previous funding had been obtained for other projects.
 - f) *Indolighting:* The Clerk is still attempting to get a quotation on installation.
Action: The Clerk to continue to try to get a quotation for the installation of the LED street lighting.

g) Over 60's Club: Application for Grant. The Clerk has sent a letter to the Over 60's Club notifying them of the outcome of the application.

h) Resident: The trimming of the hedges has been completed. In order to proceed whether the tree in question needs to be removed it was recommended that we get a tree inspector to look at the tree. The cost of this is £300, and the quotation for removing the tree was £400. The PC currently do not have the budget to proceed, but will monitor the situation.

Action: Clerk to email the resident with an update.

i) RosPA: The Clerk has booked the inspection of the playground for this year.

7. Correspondence:

a) Resident: Tree root lifting pavement and growing towards the resident's barn (Cnr of High Street and Memorial Rd). The PC is fairly certain that they are not responsible for this land, and that highways is.

Action: Clerk to check who is responsible for the land. If Highways is responsible, Clerk to notify them of the problem.

b) SDC: Disused Quarries. Please notify them of any in our area.

Action: Clerk to check if the property to the right of Avon Dasset Road has a disused hole.

c) Resident: Complaint that the area around Squire Place that was trimmed back, should have been trimmed back further. It was agreed that the next time the PC undertake to trim the area again, further trimming will be considered.

d) Tony Horton: Local Villages Traffic Survey. Update email. This information was forwarded onto the Parish Council.

e) Resident: Concern over trees in Squire Place: It was noted that the trees and hedges in this area were cut back shortly after the email was received, which should hopefully solve this problem.

f) Resident: Footpath issue with fields on top of Mill Hill. The width of the footpaths up in this area have been diminished due to the way the farmer has ploughed the field.

Action: Clerk to log the complaint on the Public Rights of Way online service.

g) Resident: Application for current vacancy on the Parish Council.

Action: Clerk to respond to the email and attach the Co-Option Procedures and request that the application form and relevant attachments are completed.

h) Resident: Requested that the hedge at the end of Berry Meadow be trimmed back. This was last done about 3 years ago.

Action: Clerk to find out which service provider completed the work last time, and request that it be done again.

i) Resident: Cotters Croft Grass complaint. A complaint has been received regarding the length of grass in this area. They have requested that it be cut back if the PC are responsible for it.

Action: Clerk to check if the PC are responsible for this land.

j) Resident: Kissing Gate at the back of Cotters Croft is in a state of disrepair. The gate probably needs replacing.

Action: Clerk to ask Brian Peers if he will take a look at it.

k) Resident: Hedge to the rear of Cotters Croft (near The Lankett) needs cutting back.

Action: Cllr Andrew to check and see who the hedge belongs to, so that the PC can decide what course of action needs taking.

8. Planning:

a) **Application Reference (s): 18/02516/OUT:** Outline Application for the erection of five dwellings and access. (Appearance, Landscaping, Layout and Scale – reserved). Land Off High Street. As per items raised during the Open Forum, the Parish Council will object to this application.

9. **County and District Councillors Report:**

See Appendix 1 for Cllr Bob Stevens' report. There was no report from Cllr Chris Williams this month, as he was unable to attend the meeting due illness.

The inclusion of this report as an appendix does not assume that the PC agrees with all points mentioned in the report, it is merely a copy of the report given at the meeting.

10. **Finance:**

a) *Agreement of Payments/Signing of Cheques:* Payment for invoices was agreed and then presented for payment.

b) *Bank Reconciliation and Finance for the Meeting:* The various bank balances were reported on to the Parish Council as noted below.

Bank Balances 17th September 2018

Commuted Sum on Deposit	£3,059.00
Deposit Account	£22,248.15
High Interest fixed term deposit	£0.00
Current Account	£594.44
Partial Withdrawal High Interest Deposit	£10,000.00

Transfers

Business to Call Account	£1,000.00
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Interest Income Included In Bank Balances

	Aug/Sept
Business Call Account	£0.26
Commuted Sum	£1.99

Cheques Paid Since Last Meeting

None

Cheques Requiring Payment

1) 2121 WCC: Staff Pension Contribution	£73.44
2) 2122 MW Jones: Landscape Maintenance	£490.00
3) 2123 Utility Warehouse: Pavilion Electricity	£15.38
4) 2124 Utility Warehouse: Pavilion Electricity	£10.67
5) 2125 Lisa Andersson: Clerk's Expenses	£44.60
6) 2126 SSE: Streetlighting	£410.61
7) 2127 Frank Mann Farmers: Mowing	£427.20
8) 2128 WCC: Streetlight Column Replacement	£1134.41
9) 2129 Andrew Saunders: Tree Work	£750.00
10) 2130 WALC: Training	£30.00
11) 2131 Phoenix Aerial Services: NP Expense	£100.00
12) 2132 Avon Planning Services: NP Expense	£252.00
12) S/O Staff Salary	£296.59

Payments Received

None

Michael Guest, seconded by Neil Andrew, proposed acceptance of the financial statement, which was **agreed**. The bank balance were reconciled with the bank reconciliation and signed by Cllr Guest.

11. **Vacancy:** An application has been received. The Parish Council intend to advertise the position again to attempt to attract further applicants.

Action: Clerk to respond to the applicant and attach a copy of the Co-Option Procedures.

12. **Updates:**

a) **Flood Prevention:** Barry Ridgeway has been promoted, and hence will no longer be dealing with our flood prevention plans. He recently met with various residents who would be directly impacted by the proposed flood prevention plans, to discuss their concerns. New drawings will be prepared for the improvement of the Hall's Yard facility. Once these are done there will be new quotations required. This should be done by Christmas. Aqueous will meet again in October, and will discuss whether further consultation with the village will be required. The footpath near the apparatus may need to be moved slightly to accommodate the apparatus.

b) **Playing Field/Play Equipment:** No further update on the proposal from the café owner. Cllr Dutton continues to follow up on the toilet issue in the pavilion.

The Clerk is struggling to find a suitable contractor to deal with the structural survey of the play equipment.

Action: Clerk to continue to follow up on structural survey of the playground equipment.

The most recently completed playground safety check lists have been received and shall be filed for record keeping purposes.

The annual playground inspection by RosPA has been booked for September.

A notice has been put up warning people about the hornet nest in the pavilion.

Action: Clerk to contact WCC to ask them to send out pest control to sort out the issue.

The old disused cricket equipment needs to be cleaned out in order to neaten up the pavilion.

The rubber flooring in the play area is lifting on the edges. It was agreed to see RosPA's recommendations in regard to this issue and react accordingly.

The area is needing some weeding and cleaning up.

Action: Clerk to request our service provider to clean up the moss and weeds in the area.

c) **Neighbourhood Development Plan:** Quotation have been received for all the work the that requires doing in the next phase. The survey needs analysing and presenting. An environmental survey needs writing and presenting. The young peoples' survey is in progress, as is the business survey. The application for the grants is also in progress. Once the money from the grants has been received, the work can commence. The planning services are costly and need to be monitored very closely in order to prevent overspend. If a grant is received it would need to be spent by the end of the financial year, or it will be lost. This adds additional pressure on the team to get the work completed quickly.

d) **Allotments:** The lease has been signed. Lagan are still on site, which is slowing the progress of the allotments.

e) **Highways:** The potholes outside the Co-Op have been filled a number of times. Highways are certain they are not responsible for the source of the problem, and they are following up with the two main providers of water in the area to ascertain the source of the issue. It was suggested that a water analysis is done on the water, comparing it to the water from the water providers, thereby confirming where the source of the problem stems from.

Action: The Clerk to ask Highways to request the water analysis.

Road closure signs have been removed and the jetting has been done. The Clerk has requested to Highways that bushes obscuring the 20mph signs are dealt with.

f) **Street Lighting:** The street renumbering has been completed. The streetlight number 2 on Brook Street was reported again. A request has been put in for a quotation to replace the pole for the streetlight on Dog Lane.

Action: Clerk to follow up on quotation for Dog Lane pole.

g) **GDPR:** Cllr Parkes has been researching the issue. The councillor suggested meeting with the Clerk to do a data audit. The hard drive of the Clerk's laptop needs encrypting.

Action: Clerk to meet with Cllr Parkes to discuss further.

13. **Fenny Compton Parish Risk Assessment:** No updates.

14. **Items to Publicise:**

- a) Defibrillator Awareness 15th October 7-7:30pm Village Hall.
- b) Objection to planning application 18/02516/OUT.
- c) Vacancy on Parish Council.
- d) Community Forum.

15. **Items for Future Discussion:**

None.

16. **Date of Next Meeting:** 15th October 2018.

The meeting closed at 9:15pm.

Appendix 1 -

District Councillor Bob Stevens' report:

Fenny Compton Parish Council County Councillors report September 2018

General

August was an exceptionally quiet month at Shire Hall Invariably the officer that can answer your query was on holiday and no major decisions were attempted. The County Council meeting at the end of July was not particularly controversial. The main items concerned the provision of additional school places to meet the increase in housing numbers and an item to introduce a ring road around George Elliot Hospital in Nuneaton. There was also a confidential item about reorganising the senior management of the County Council to fit in with the smaller council Budget and responsibilities. In particular it was attempting to integrate Public Health, Adult Social services and childrens services. Some senior managers are reaching retirement age and have indicated that they will be retiring shortly. In particular David Carter (Joint managing director) and Andy Hickmott (Chief fire officer) will be retiring early next year. At other levels officers are advancing their careers and have been offered more senior roles in other authorities. Amongst these are Chris Malone (Head of Education) and Barry Ridgeway (Flood alleviation Officer).

Schools

Southam GCSE and A Level exam results were again excellent and as good if not better than last year. (Comparison is not possible due to syllabus and marking changes) with most students achieving good grades. Alison Hynde, formerly Head at Dasset Primary School, has been appointed as Executive head of the combines Long Itchington Primary School and St James School in Southam, both now part of the Diocese MAT.. After 30 years I have stepped down as a Primary school governor but still remain a governor at Southam college.

HS2

It is still unclear when the main works will commence. Much to the annoyance of local land owners HS2 sub contractors are still entering land unannounced and road diversions/Delays are still taking place. This is particularly the case in Bascote Heath where road surveys and Site investigation associated with the tunnel is planned. The recent round of road shows did not shed any light on their plans. Heritage and environmental issues are delaying their progress with their trial pit at Wormlieghton. I am hoping to get to their next open meeting at Boddington as this is where the team managing the south of the district hold their briefings. They are sending a delegation to the Next Feldon forum at Stockton village hall on 26th September.

Bob Stevens