

**The minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 23<sup>rd</sup> April 2018 commencing at 8:45pm.**

**Present:** Jon Dutton in the Chair, Derek Carless, Neil Andrew, Michael Guest, Sam Parkes, Cllr Bob Stevens, Cllr Chris Williams and Parish Clerk Lisa Andersson.

1. **Acceptance of Apologies:** Ian Hartwell.
2. **Minutes of The Previous Meeting:** Sam Parkes, seconded by Neil Andrew, proposed acceptance of the Minutes of the Parish Council Meeting held on the 19th March 2017.
3. **Declaration of Interests:** Sam Parkes declared an interest in 6 (b) and 6 (j) as the pot hole and water leak are outside her residence.
4. **Dispensations:** None.
5. **Open Forum:**  
None, as there were no members of the public present.
6. **Matters Arising:**
  - a) *Defibrillator:* No further updates at present time.  
**Action: Sam Parkes to confirm date and time of future training session.**
  - b) *Highways:* The work on Mill Lane has been completed and it was noted that the blocked drain had been cleared successfully. As there was still some run off water noted in the vicinity, it was suggested that we continue to monitor this area. The barrier on the pavement at the corner of Church and Avon Dasset Roads has been sorted out by Fenny Compton Water. There was a pot hole reported outside The Willows, High Street. The pot hole has been mended, but the root cause is still being assessed. There is a 30mph sign facing the wrong way.  
**Action: The Clerk to follow up with Highways on High Street and 30mph sign issues.**
  - c) *Street Lighting:* There is only one light currently not functioning, and that is the one on Church Street. The Clerk has given the contractor the go ahead to commence the work.  
An issue was reported by a resident regarding a light on Dog Lane.  
**Action: Clerk to follow up.**  
Two invoice received from WCC for replacement street light apparatus. The Clerk to check invoices against the repairs that have been requested before paying.  
The lights on High Street need renumbering/markings.
  - d) *Auto Enrolment for Pensions:* The pension scheme acknowledged receipt of The Clerk's application, and has forwarded more documentation that needs completing. They are aiming for a start date of 1 May 2018 – not sure if this is achievable.  
**Action: Jon Dutton will proceed with finalising the documentation for the Clerk's pension scheme.**
  - e) *Traffic and Speeding:* Neil Andrews has emailed the contact from WCC regarding traffic calming. He is now awaiting a date for a meeting. No response has been

received.

The co-ordinator from Community Speedwatch is busy setting up a data collection request. This will provide information regarding the speed and flow of traffic through the village. There has been no further feedback on this as yet.

f) *Tree Squire Place*: The work on the tree next to the sub-station on the corner of Squire Place will take place early May.

There is a degree of uncertainty as to who owns the land. Michael Guest has managed to get some documentation from the Land Registry, and it is looking as if the land is owned by the Parish Council. Cllr Guest has one more meeting in order to confirm this.

Clerk to ask service provider to check trees in the area, and advise on any problems.

g) *Emergency Plan*: Michael Guest has not received a copy of the key to the Post Office yet.

h) *Playground incident*: There is no further update on this issue.

i) *Warwickshire County Council*: Letter to Manor Farm re hedge near doctors surgery. This work has been completed.

j) *Highways*: Update on the leak/hole on High Street. Patch is monitoring this, now that the Mill Lane issue has been sorted out, to see if the two issues were linked. The 30mph sign as you enter the village from the Northend Road is facing the wrong way.

**Action: Clerk to report to Highways.**

k) *Resident*: Paving on the cnr of Church and Avon Dasset Roads. The paving has been repaired by Fenny Compton Water.

## 7. Correspondence:

a) *Stratford District Council*: Gypsy and Traveller Sites – this information was forwarded onto councillors.

b) *Doctors Surgery*: Defibrillator on Fenny Compton Surgery. The Surgery are prepared to let the parish utilise their defibrillator, so that village has easy access to a defibrillator on both sides of the village. A cabinet would be required to house the defibrillator outside the surgery. A grant would be required to fund this cabinet.

**Action: Sam Parkes to look into possible grants/funding for this.**

c) *Cllr Stevens*: Battle's Over – A Nation's Tribute 11<sup>th</sup> November 2018. An update on the commemorations planned to mark 100 years of remembrance. This was passed onto Parish Councillors.

d) *Indolighting*: Does Fenny Compton manage its own street lighting?

**Action: The Clerk to look into the feasibility of using this company as a possible option for replacing street light apparatus for LED's at a more cost effective price.**

**8. Planning:**

Cllr Williams noted that one of the Parish Council would need to attend the meeting at SDC to decide on planning application 18/000368/FUL. Jon Dutton offered to attend.

**Action: The Clerk to register the Chair's intention to represent the PC at this planning meeting.**

a) **Application Reference (s): 17/03520/OUT:** Outline application for the erection of up to 16 no. dwellings (all matters reserved except for access). Land West Of, Avon Dassett Road. Amendment reducing proposed number of dwellings from 39 to 16 and a new indicative layout. An updated Planning Statement is also now available on the Council's website. The PC acknowledges that the proposal is now for 16 houses, but this proposal does not mitigate the previous issues and therefore the council OBJECTS.

b) **Notice of Decision: Permission with Conditions:** Application 117/03602/FUL: Demolition of existing buildings, site works, reclamation and erection of site fencing. Banbury Compton Limited, Station Works.

c) **Application Reference (s): 18/00995/TREE:** T1 – Norway Maple – Fell. T2 – acer spp – Crown reduction by 3 metres away from Rectory Farm House. Rectory Farm Court, Rectory Barn, Avon Dassett Road. No representation.

d) **Application Reference (s): 18/00174/OUT:** Outline permission for 2 houses. Home Farm, The Tunnel, Farnborough. Support - As this application is for a Brown Field Site, and does not set an exception to development outside the built up area boundary of the village.

**9. County and District Councillors Report:**

See Appendix 1 for Cllr Bob Stevens' report and Appendix 2 for Cllr Chris Williams' report.

**10. Finance:**

a) *Payments/Signing of Cheques:* Invoices were presented for payment.

b) *Bank Reconciliation and Finance for the Meeting:* The various bank balances were reported on to the Parish Council as noted below.

c) *Audit:* The Clerk is currently preparing the relevant documentation ready for internal audit on the 11<sup>th</sup> May 2018.

**Bank Balances 23 April 2018**

Commuted Sum on Deposit	£3,058.35
Deposit Account	£22,396.49
High Interest fixed term deposit	£0.00
Current Account	£4,126.57
Partial Withdrawal High Interest Deposit	£10,000.00

**Transfers**

Business to Call Account	£2,600.00
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**Interest Income Included In Bank Balances**

	March
Business Call Account	£0.13
Commuted Sum	£1.12

**Cheques Paid Since Last Meeting**

None

**Cheques Requiring Payment**

1) 2072 Stockton Fairfax Solicitors: War Memorial and Village Green Registration (re-issued)	£908.00
2) 2073 WCC: Footway Lighting Maintenance 2017/18 (re-issued)	£679.26
3) 2074 Sort-It Biz Ltd: Annual Domain name renewal	£8.39
4) 2075 WALC: Annual Subscription	£242.00
5) 2076 CPRE: Annual Membership	£36.00
6) 2077 WALC: Clerk's Toolkit Training April	£15.00
7) 2078 Water Plus Payments: Playing Field Water March	£7.62
8) 2079 Stratford-On-Avon DC: Annual Domain Cost	£425.77
9) 2080 Utility Warehouse: Pavilion Elec April	£19.34
10) 2081 SSE: Streetlight Elec March	£218.76
11) 2082 Lisa Andersson: Clerk's expenses March/April 2018	£32.99
12) 2083 Hilary Birkbeck: Reimbursement for printing costs for Neighbourhood Plan	£35.00
13) 2084 Sort-IT Biz Ltd: Cheque cancelled (duplicate invoice)	£8.39
13) S/O Staff Costs	£300.54

**Payments Received**

None

Neil Andrew, seconded by Michael Guest, proposed acceptance of the financial statement, which was **agreed**.

11. **Vacancy:** Some examples of Co-Option Procedures was circulated amongst councillors, and the preferred example will now be amended by the Clerk to suit Fenny Compton Parish Council.

The Clerk should request a new advertisement of the current vacancy from the monitoring officer.

12. **Updates:**

a) **Flood Prevention:** Still awaiting response from the consultant. Cllr Guest requested help from Cllr Bob Stevens. The two recommendations from the consultants is for a new attenuation pond on the land west of the Avon Dasset Road, and improvements to the existing Hall's Yard attenuation pond. Cllr Guest is not convinced that the Hall's Yard pond needs improvements.

b&c) **Playing Field/Play Equipment:** The individual who has showed interest in opening a café at the Pavilion, in spite of having seen the asbestos reports. The

interested party is assessing the costs of dealing with the asbestos, and renovating the space to make it fit for purpose. Cllr Williams raised a question regarding parking capacity, should the café proceed. It was agreed that this needed to be taken into account.

Cllr Dutton noted that someone has made “amendments” to the plumbing at the pavilion. Enquiries have been made as to who might have done this, and feedback is awaited.

Cllr Dutton is still attempting to find someone to do a structural survey on the existing playground equipment. The companies who provided the equipment don’t offer this service, and neither do RoSPA.

**Action: Clerk to ask the Clerk for Avon Dassett if they know of someone who offers this service.**

Cllr Hartwell attempted to remove the existing swing, but was having trouble. Cllr Carless offered to help with this.

Cllr Hartwell has not as yet been able to apply the non-slip paint to the play equipment.

d) **Neighbourhood Development Plan:** A timetable has been drawn up. Help is needed in putting together the questionnaire. The questions have been compiled, but they need to be merged into one document. The Clerk offered to help with this. There is still no Chair for the committee. Cllr Guest requested another member from the PC to be available for meetings when he could not attend, in order for someone from the PC to be present at each meeting. It was agreed that should Cllr Guest not be able to attend a meeting, he should let the PC know, in order for someone to attend in his place.

e) **Allotments:** Provision of water to the site is yet to be finalised. In spite of recent issues, there is still a functioning committee.

**13. Fenny Compton Parish Risk Assessment:**

The Clerk has been busy updating this. It will be agreed on at the next meeting. The Clerk mentioned that the key concern was what the procedure would be should the Clerk be incapacitated in some way.

**14. Items to Publicise:**

1) Planning Application: Land West Of, Avon Dassett.

**15. Items for Future Discussion:**

Insurance.

**16. Date of Next Meeting:** 21<sup>st</sup> May 2018. (Annual Parish Council Meeting)

The meeting closed at 10:01pm.

**Appendix 1 - County Councillor Bob Stevens' report:**

**Fenny Compton Parish Council WCC report April 2018**

The council has received a £1.4 million grant from the government to repair the potholes and other highway deterioration caused primarily by the recent bad weather. This will be used across the county for both specific pothole repairs and in some instances small sections of road repairing where pothole repairing would not be cost effective. I have been advised that you should continue to report potholes on line and if you can include a photograph it may expedite the repair. Balfour Beatty are slowly rescheduling the repairs and other road works now the bad weather appears to be behind us. (flooding permitting!)

Cabinet meets this week and on their agenda is major works on the A46 Stoneleigh junction to improve traffic flow near Warwick University, specifically during HS2 construction, and further discussion about the fire service integration with West Midlands. There are still some who would support a move for Warwickshire to join the WMCA. I still need persuading!

Schools have been on holiday for this month so no further development on academisation.

The possible effects of HS2 continue to cause concern throughout the Division and whilst they are carrying out detailed soil investigations and environmental concerns specific local detail cannot be quantified yet. Similarly the effects on traffic flows cannot be predicted as HS2 contractors have yet to completely confirm how much soil and equipment they will be transporting. At present the plan is to use the Fosse way as their prime route. Construction is unlikely to get underway until next year. Where possible we shall know a little more next month when they are planning a large trial "pit" near Wormleighton. Ladbroke has just received a grant to improve the village Hall.

My report to the village AGM will cover other WCC activities that have taken place over the past year.

Bob Stevens

County Councillor Feldon Division

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**Appendix 2 – District Councillor Chris Williams' report:**

**Fenny Compton Parish Council – 23rd April 2018 - District Councillor's Report**

Planning – An issue has arisen where developers are preferring to provide 4 and 5 bedroom houses where the demand in our area is for 2 and 3 bedroom properties. Any future application from a developer will be advised by Stratford District Council that the percentage of 4 and 5 bed roomed houses should not exceed 10% of the total number as indicated in the published Core Strategy. Where developments occur in isolated villages, for instance Fenny Compton, there will be a reluctance to support the larger bed roomed properties.

Policy Issues – I reported last month that at the full Council meeting tomorrow, the Council will consider the Stratford-on-Avon Area Transport Strategy and I inferred that this related to the

whole district as a transport strategy. In fact, it is only related to Stratford-upon-Avon town and not the whole district. I apologise for this mis-information. However, there is much opposition to the proposals and I doubt that the recommendation will be supported by the whole Council.

At tomorrow's meeting it is noted that the Council is currently in a strong financial position with reserves which has been built up enabling the Council to manage its financial pressures in the future. This means that it is in a very strong position to transform the way it operates and to ensure that those reserves are not just spent, but invested wisely. If used well the investment could bring in the skills and capacity needed to support transformation and to drive future income. The following projects have been developed and will be considered at our meeting tomorrow:-

- Business Centre/Workshop
- Evergreen Business Fund
- Wireless Broadband
- Support for Culture & Tourism
- Alcester Greig Centre
- Homelessness Hostel Study
- Community Safety Project Officer
- Upgrade/modernisation of CCTV
- Studley Leisure Centre

I will advise the Parish Council of the outcome at the next Parish Council.

**Cllr Chris Williams**  
**Member for Napton & Fenny Compton Ward - SDC**  
**23.04.2018**